

FINANCIAL INFORMATION

Trip Cost

The total cost of your trip is \$3000.00. This includes your airfare, insurance, in-country transportation, meals, lodging, and any other team related expenses. It covers everything that happens from Base Camp to the time when you return home. It does not include your travel cost to Base Camp or getting back to your home once we return to the U.S. It also does not include the fees associated with getting your passport or the cost of any snacks or souvenirs you may want to buy.

Payment Deadlines

The payment deadlines are outlined in the “iGo Team Member Deadlines” section.

- ❑ **Why we have deadlines:** Your deposit deadlines are not just dates and amounts that we made up to give you a schedule. There are deadlines that we must meet in order to hold your seat with the airlines as well as your lodging. Failure to pay your deposits on time could jeopardize your spot on the team. iGo Global will under no circumstance front that money for you to keep your spot.
- ❑ **If you miss a payment:**
 - *You could loose your spot:* Know that your spot is in jeopardy anytime you miss a deadline. Sometimes we are able to hold your spot for a while after the deadline, but not always.
 - *Contact us.* If you realize that you’ve missed a deposit, contact us immediately. We can not guarantee that we can keep your spot, and we will not give you an “extended deadline.” What we will do is hold your spot for as long as we possibly can to give you more time.
 - *Make up the payment ASAP:* Once you’ve missed a deposit deadline, the airlines could call us at any point and terminate your spot. However, they normally give us some extra time to give people a chance to make up missed payments.
Under most circumstances, if you make you the payment you missed quickly, we can retain your spot. However, the longer you wait to make up that deposit, the more likely you are to loose your spot. The last few deadlines are typically much stricter than the earlier ones.

Tracking Your Payments

You are responsible for keeping track of your payments and balance. This includes all deposits as well as the final payment. The easiest way to track this is to keep the checklist page somewhere safe and check the payments off as you pay them. These payments should be coming from your church. However, do not expect your pastor or church secretary to manage your payment schedule; tracking your payments is your responsibility. Please consult the fundraising packet for instructions on writing checks to iGo Global.

****Note: We do not send notifications when we receive payments. We will let you know if we DO NOT receive a deposit from you.****

Spending Money

We get many phone calls each year from people asking us to recommend a specific amount of spending money. You can easily get by on \$150 but you are free to bring more. We will only have one day for shopping.

- ❑ **Cash is Best:** It is recommended that you **bring cash** for your additional spending money. Make sure the bills are in good condition, no marks, tears, etc. You will have a chance to exchange this money into the appropriate currency once you reach your destination. We recommend bringing about \$150 for souvenirs and gifts that you may want to buy. Travelers' checks are not accepted many places and can create unnecessary problems and confusion.
- ❑ **Exchange Rate:** Keep in mind that right now one U.S. dollar will give you about 105 Japanese yen in exchange. An item that would cost about one dollar in the U.S. will cost about 100 yen in Japan. This means that you can plan on your money keeping its value in the exchange, and you will want to bring to Japan the same amount of money you think you would need for snacks and souvenirs if you were going somewhere in the United States.

Overpayments

If you have overpaid on one or more of the deposits, any excess money will be applied to the next payment. However, we suggest making payments in the exact amount of the required deposits. Doing so will allow you to follow the plan all the way through the final payment without having to make adjustments that could cause confusion.

Any extra money given that exceeds the final trip cost is non-refundable and will be applied at the discretion of iGo Global. In most cases, we will apply that money towards team leaders' costs or other trip expenses.

Cancellation

In order to remain in compliance with tax laws and our non-profit status, once your payment is sent to the iGo Global office, iGo CANNOT, FOR ANY REASON, SEND MONEY BACK TO YOU. Even if you have made your final payment and have to remove yourself from this team, iGo cannot refund any portion of your trip. iGo reserves the right to transfer your funds to another student on your team or from your church. iGo cannot guarantee that we can transfer funds per your request.