

# STAFF AND COMMUNICATION

## Staff

Several of our staff members will be in contact with you between now and Base Camp. The person working directly with your team is Erica Reed.

### ❖ Erica Reed

Who she is: Erica has been working with iGo Global since 2006. She has been the trip coordinator for the Kansas Nebraska Super Summer Global partnership since it began, and led the team to Tokyo last summer.

What she does: Erica is your trip coordinator. She is in charge of the partnership between iGo Global and the Kansas Nebraska Southern Baptist Convention. She is responsible for overseeing the trip, arranging the travel, selecting the team, communicating with the missionaries, etc. Erica will be contacting you throughout the year via letters, e-mail, and phone regarding the trip. Whenever you have a question about your trip, Erica is the one you need to contact. The best way to reach Erica is through e-mail or Facebook.

#### Contacting Erica:

e-mail: [erica@igoglobal.org](mailto:erica@igoglobal.org)

Phone (iGo office number): 972-853-0801

## Communication

### Contacting Us

As a general rule, the best and easiest way for you to contact us with questions or concerns is through e-mail. Our office hours are 9 to 5, but the nature of our work requires us to travel and work outside of the office frequently. So it is much easier for us to get back to you in a timely fashion through e-mail. This is not meant to discourage you from calling. Feel free to call the office any time. Just know that it may be difficult to reach us at times. For the quickest response to your questions, e-mail Erica Reed, your trip coordinator at [erica@igoglobal.org](mailto:erica@igoglobal.org)

### From now until May

Around May of 2009, we will send out letters to each individual team member. These letters will include flight itineraries, emergency contact information, and other important details. **Many of these details will not be available until these letters are sent.** All of the information you need through the spring is here on the Kansas Nebraska Super Summer Global page. You should have all of the resources and information you need to raise the funds for all of your deposits and prepare yourself spiritually and logistically for this experience. However, we will also be making efforts to stay in touch with you and be available to help you throughout this process via the Facebook group and e-mail updates.

### 09 KS/NE Super Summer Global Facebook Group

You do not need to join Facebook or this group to get all the information you need to be prepared for next summer's trip to Tokyo. The group is just a way for you to communicate with your trip coordinator and the other members of your team. It has been set up for you to get to ask questions, share prayer requests, and get to know your team. This is a GREAT place to ask questions because it allows other people to benefit from those answers as well.

Joining the Group: Search Facebook for the group: "09 KS/NE Super Summer Global" If you have not already been invited to join the group, please use Facebook to request to join the group, and Erica will make sure you are added.

**E-mail Updates**

We will notify you of any essential information such as flight itineraries, payment changes, etc. by way of physical letter and the Kansas Nebraska Super Summer Global webpage. We will also send occasional email updates with supplemental information about Japan, information about what is going on with the missionaries, and other relevant topics. Some of these e-mails will include challenges and recommended readings that are designed to help you prepare for this experience.